



Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal

Department of Bengali

Academic Audit:2018-2019



Academic Audit:- Department of Bengali

Period of Audit: 2018-19

I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Bengali Phone no: 9732997280	E-mail: ghoshmanas444@gmail.com			
2	Name of the HOD, email & Mob. No.	Name: Manas Ghosh Mobile No: 9732997280	E-mail: ghoshmanas444@gmail.com			
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Alope Bhowmik Mobile No: 9475623715	E-mail: alokebhowmik.b05@gmail.com			
4	Year of Establishment/ Year of Affiliation	1979				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016				
6	UGC Recognition (2F & 12 B)	YES				
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m. (Monday to Saturday)				
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: (Annexure 1)		Govt. Approved Sanctioned teaching post	Present strength		
		Full-time Teacher:	03	02		
		Govt. Approved PTT	03	03		
		Guest Lecturer:	01	01		
9	Course wise & Year wise <u>enrolled</u> Students- strength particulars	No. of Students Honours	1 st Sem	3 rd Sem	Part III (BU)	
			Year	18-19		61
		Year	18-19			34
	Year-wise passed students' details					

^ Passed in Bengali but could not clear the semester



II-CURRICULAR ASPECTS (with Attachments)	Statement	Impression / Recommendation / Remark by Academic Advisors	Status
1. Departmental Annual Curricular Plans	<p>Our Bengali department follows the curriculum and syllabus as prescribed by the affiliating university (The University of Burdwan & Bankura University). The syllabus of 1st, 2nd, 3rd & 4th sem. (CBCS) and part III (1+1+1 Pattern) is distributed in modules, the stipulated syllabus is completed, and the topics are taught as per the credits and classes allocated to each topic.</p> <p>Distribution of the syllabus in modules and unitization of the syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 2). A departmental meeting regarding the distribution of the syllabus of 1st semester, (CBCS) 3rd Semester (CBCS) and part-3 (1+1+1 pattern) was held on before 12.06.2018 Other departmental meetings were held on 12.09 2018, 17 12 2018, 13.02 2019 & 25 05.2019. A departmental meeting regarding the distribution of the syllabus of the 2nd semester, (CBCS) 4th Semester (CBCS) was held on 17. 12.2018. PO, CO & PSO were also formulated (Annexure 3).</p>		
2 Departmental Activities and Records of students' and Teachers' participation for the Academic Year	<p>Every activity is recorded such as the Induction programme, Departmental meetings, Departmental Seminars, student seminars, Class Tests, Meetings of committees related to Parent-Student -Teacher formed by the department, etc. Departmental meetings were held on 12.09 2018, 17.12.2018, 13.02.2019, and 25 05 2019 and the Fresher's welcome was held on 18 09 2018 and the wall Magazine (Dhansish) was published on 18 09 2018. One-day University/state-level student seminar was held on 08.02 2019 & 12.03.2019. Internal examination of all odd semesters was held from 10 11.2018 to 23 11.2018 & the 1st semester was held on 28.09.2018 & Part-3 test examination was held on 8th, 9th, 12th & 13th February 2019. 2nd & 4th semester internal examination was held on 28th, 29th, March, 2019 & 26th, 27th March, 2019.</p>		

3	Add-on/Certificate Courses completed during Academic Year	NIL		
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	NIL		
5	Coverage of Syllabus (Average Percentage)	The syllabus is covered for all courses of the UG program within the stipulated time period. In each semester 100% syllabus is completed. 1 st semester, & Part-3 classes began on 16.07.2018. 3rd-semester classes began on 23.07.2018. The 1st-semester syllabus was completed on 21.12.2018. Classes of the 4 th semester began on 15.02.19 & syllabus was completed on 05.06.2019. Syllabus of 1 st & 3 rd semester was completed on 18.12.2018. The syllabus for the 2 nd & 4 th semesters was completed on 2.04.2019. The syllabus for Part-3 students was completed on 5.03.2019.		
6	Maintenance of Student Attendance Registers	Day-to-day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance.		
7	Feedback forms on Mentorship from students	NA		



III - TEACHING, LEARNING & EVALUATION (with Attachments)	Statement	Impression / Recommendation / Remark by Academic Advisors	Status
1 Teaching Diaries & Plans in the Prescribed Formats	Record of the Plan of Action and Achieved of each session is well maintained by the department.		
2 Co-Curricular Activities (Departmental Level)	<p>Students of the department prepare Wall Magazine which was published on 18.09.2018.</p> <p>Students of the department organized the FRESHERS WELLCOME ceremony and participated in various cultural programmes held on 18.09.2018.</p> <p>Students of the department also participated in different cultural programmes (Independence Day, Teachers' Day, Celebration of Netaji's Birth Day, National Youth Day, Republic Day, Basanta Utsab, etc.) held in the college in the session</p>		
3 Degrees Offered	UG Hons' & programmes are run by the department.		
4 Conduct of Internal Examinations-continuous assessment & Mid-Term Test	<p>Continuous assessment is carried out by the department in the form of a Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva voce. Internal assessment of 1st semester & 3rd semester students was held on 24.09.2018.- 25.09.2018. Internal assessment of 3rd-semester students (programme) was held on 26.09.2018.-27.09.2018. Internal assessment of 1st-semester students (programme) was held on 28.09.2018.-29.09.2018.</p> <p>Assessment of Part 3 test exam. was held on 8.02.2019. – 12.02.2019. Internal assessment of 2nd & 4th semester students (Hons) was held on 25.03.2019. –</p>		



		26.03.2019. Internal assessment of 2nd & 4th-semester students (Programme) was held on 27.03.2019.-28.03.2019. 29.03.2019- 30.03.2019.		
5	Remedial Classes	Remedial classes were taken on 12.11.2018. & 14.11.2018. for 3 rd semester students & 26.03.2019. & 2.04.2019. for 4 th semester students.		
6	Record of Mentoring of students by teachers	NA		
7	Result Analysis	Result analysis is done according to the result sheet provided by the University (Annexure 4). After critical analysis of the results, the students are advised about how to improve in the University examination.		

IV - RESEARCH AND CONSULTANCY (with Attachments)		Statement			Impression / Recommendation / Remark by Academic Advisors	Status
1	No. of Research Guides in the Department	Nil				
2	No. of Faculty registered for Ph.D.	01				Registered under The University of Calcutta on 3.05.2019
3	Number of Major/Minor/Other Research Projects	Major NA	Minor NA	Others NA		
4	Number of Research Papers Published in Academic Year (Internationals/Nationals Journals)	International NA	National NA	State Level NA		
5	Number of Papers Presented in the Academic year 2018-19	International NA	National NA	State Level Nil		

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	(International/National/State Level Conference) (attach details) Annexure 5A									
6	Number of Books Published in the Academic year 2018-19 (Single Author/Co-Author) (attach details) ** Annexure 5	As a Single Author NA			As a Co-Author NA					
7	Number of Seminars / Workshops / Training programs conducted in the Academic year (International / National / State) (attach details) [I – International, N – National, S – State Level]	Seminars			Workshops			Training Program		
		I	N	S	I	N	S	I	N	S
		NA	NA	NA	NA	NA	NA	NA	NA	NA
8	Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University)	Seminar			Workshop	Exhibition	Project			
		02 (8.02.2019 & 12.03.2019 (Students Seminar)			NA	NA	NA			
9	No. of book chapters published in edited books	01								
10	Record of MOUs in the Academic year (attach details)	NA								

*** Published a book chapter in July 2018. (ISBN 978-93-81679-63-0)



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V - EXTENSION ACTIVITIES (with Attachments)		Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Record of Subject/Department Related Extension Activities (attach details)	NA		
2	Field Visit (attach records)	NA		
3	Industry Visit (attach records)	NA		
4	Any Other Club (attach records)	NA		
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)			



Department of Bengali

Khatra Adibasi Mahavidyalaya



Recommendation/Suggestions by Academic Advisors

1	Suggestions for improvement /progress of the department	Sheet attached	
		Signatures of Academic Advisor with designation	Seal
2		1 <i>B. Dubey</i> Principal	
		2 Onda Thana Mahavidyalaya P.O. Murakata, Dist.-Bankura	
3		3	

Signature of the HOD with date
 Head
 Department of Bengali
 Khatra Adibasi Mahavidyalaya
10.08.19

Signature of the Teacher in Charge with date
14.08.2019
 Teacher-in-Charge
 Khatra Adibasi Mahavidyalaya
 Khatra :: Bankura

Alau Bhanu
 Coordinator
 IQAC
 Khatra Adibasi Mahavidyalaya
 Khatra : Bankura

Declaration by the Teacher in Charge

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:

14.08.2019
 Signature of Teacher in Charge

Teacher-in-Charge
 Khatra Adibasi Mahavidyalaya
 Khatra :: Bankura



List of Annexure

Annexure 1

No. of Posts Sanctioned for the Department and Present Strength of the Department:

2018-19

Govt. Approved / Sanctioned teaching post: 06

In-positioned teaching staff: 06

Faculty members of the department of Bengali, Name, qualification, designation, specialization (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Parthasarothi Hati	M.A., Ph.D,	Assistant Professor	Folk Culture & Literature	18 Years +	NA
Mr. Manas Ghosh	M.A.	Assistant Professor	Bengali Fiction	1 Years +	NA
Mr. Amalendu Mandal	M.A.	Govt. Approved PTT	Rabindra Literature	20 Years+	NA
Dr. Biswajit Patra	M.A.	Govt. Approved PTT	Indian Literature	18 years	NA
Mr. Anupam Batabyal	M.A.	Govt. Approved PTT	Bengali Drama	10 Years+	NA
Mr. Somnath Dutta	M.A. (Net qualified)	Guest Teacher	Bengali Linguistics	5 Years+	NA

Annexure 2:

Syllabus Module (Unitization of Syllabus through Allocation of Teaching Assignments with credits)

Link: https://kamv.ac.in/dept_contents.php?did=1&item_id=2

Annexure 3: CO, PO, PSO

https://kamv.ac.in/course_outcome.php

Annexure 4: Result Analysis

Sem	Appeared	Passed	Not Passed	Percentage
6 (2019)	45	34	11	75.55%

Annexure 5: List of Publications

Faculty	Title of Paper	Title of Book/Seminar	Level	Date
Amalendu Mandal	Loksanskriti Aloī Bankura-I Sri Krishna Kirtan	Rar Bangla-I Lok Sanskriti ISBN: 9789381679630	National Dey Publication, Kol	July 2018